



Alberta First Nations Reporting Guide: Housing Reports

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Feb. 27-28, 2008
Alberta First Nations Housing Workshop

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Canada



Community Housing Plan

Community housing plans include:

- **Community housing policies and bylaws**
- **Community-specific housing programs, and**
- **Five (5) year housing plan and budget detailing what work will be undertaken, how much it will cost and how it will be funded.**
- **More information on Community Housing Plans is available in INAC's *Guidelines for the Development of First Nations Housing Proposals*. The *Guidelines* are available from the department's Web site:**

www.ainc-inac.gc.ca/ps/hsg/cih/hs/guide.pdf





First Nations Reporting Guide

Data used to support:

- Statutory or other government requirements
- Resource allocation & performance reporting
- Accountability
- Program planning / policy analysis
- Operational requirements





Annual Housing Reports

First Nation Funding Arrangements require two housing reports:

- 1. Community Housing Plan Reports*** providing information on community housing policy and program changes, and updates of the five (5) year community housing plan are due annually for the previous fiscal year ending March 31.
- 2. Housing and Infrastructure Assets Reports*** are due annually for the previous fiscal year ending March 31.





Community Housing Plan Annual Report - DCI 460655

The Community Housing Plan annual report provides information on five (5) components of a First Nation's housing program:

- A. Changes to Community Housing Policies or Bylaws, including dispute resolution and appeal processes.**
- B. Linkages between the Community Housing Plan and infrastructure services plans. How will residential development interface with water, sewer, natural gas, electricity, roads, etc.**
- C. Linkages with job creation, training and economic / business development plans. Use of Human Resources & Skills Development Canada or Social Development Canada programs for housing initiatives.**





Community Housing Plan Annual Report

- D. Update of Planned and Completed Housing Activities in previous fiscal year (2007-08)**
- E. Five (5) Year (2008-2013) Community Housing Program Budget**





Housing and Infrastructure Assets Report – DCI 460620

The annual *Housing and Infrastructure Assets Report* provides:

- Changes in housing stock such as the number of new or purchased housing units, the number of renovated or deleted housing units
- Changes relating to the infrastructure (i.e. water and sewage services) which support residential development
- Changes to community services such as type of electrical services, road access, solid waste disposal and fire protection services.

Information is used for long-term capital planning, reporting to Parliament and to determine resources and assist in policy development.





Housing and Infrastructure Assets Report – DCI 460620



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DCI 460620.1.FNITP (2007-2008)

HOUSING AND INFRASTRUCTURE ASSETS ANNUAL REPORT

The information you provide in this document is collected under the authority of Capital and Facilities Maintenance Program - Payments to support Indians, Inuit and Innu for the purpose of supplying public services in capital facilities and maintenance. Information on individuals is used by Indian and Northern Affairs Canada's Capital and Facilities Maintenance program employees who need to know the information in order to respond to your request and / or the program requirements. We do not share the personal information with other government departments. The personal information will be kept for a period of 30 years. Individuals have the right to the protection of and access to their personal information under the Privacy Act (<http://justice.gc.ca/eng>). The information collected is described under the Treasury Board Personal Information Bank INA PPU 808 which is detailed at www.infosource.gc.ca.

Tribal Council Name		Tribal Council	
Band Name		Band Number	
Site Name		Site Number	

INAC Use Only		Community Services						
Site No		Electricity	Solid Waste	Road Access	Fire Protection	Contract (Yes/No)	Contract No.	Contractor
	Previous Year					<input type="radio"/> Yes <input type="radio"/> No		
	Current Year					<input type="radio"/> Yes <input type="radio"/> No		
		Comments						

INAC Use Only		Water Servicing								
Site No		Water Source			Water Delivery					Total No. Housing Units
		Ground	Surface	Total No. Housing Units	Community System	Individual System	Truck A	Truck B	No Service	
	Previous Year									
	Current Year									
		Comments								

INAC Use Only		Sewage Servicing						
Site No		Sewage Disposal Destination			Mode of Sewage Collection			Total No. Housing Units
		Treatment Facility	Ground	Total No. Housing Units	Piping	Trucked	No Service	
	Previous Year							
	Current Year							
		Comments						

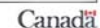
INAC Use Only | Housing Units

INAC Use Only		Housing Units					Total No. Housing Units	Total No. Renovated
Site No		Last Year's Total No. Housing Units	Housing Completed This Year	Houses Deleted This Year	Adjustment			
	Previous Year							
	Current Year							
		Comments						

INAC Use Only		Housing Conditions				
Site No		Replacement Required	Renovations Required	Adequate Units	Total No. Housing Units	Plumbing Required
	Previous Year					
	Current Year					

The information provided is accurate to the best of my knowledge.

Given Name		Family Name	
Title			Date (YYYYMMDD)



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Integrated Capital Management System (ICMS)

- **The purpose of the ICMS is to modernize and replace the existing capital and housing legacy systems and integrate the Housing and Infrastructure Assets (HIA) Web application to the new Web-enabled ICMS.**
- **Through the Capital Facilities and Maintenance Program (CFM), INAC invests nearly \$1 billion annually in First Nations infrastructure and housing. The CFM program relies on First Nations' reports and other data collection processes as fundamental requirements for informed decision-making, service delivery and accountability.**
- **The Web-enabled ICMS will streamline the reporting for First Nations. For First Nations that do not have Internet access, embedded MS Excel spreadsheets may be used.**
- **ICMS training is anticipated in 2008-09.**
- **During our transitional period, please direct 2007-08 housing reports to our Capital Officers.**



Integrated Capital Management System (ICMS)



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ICMS

V2.0 R2.1.0010

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Site Reports Summary Reports Report Options Results

Housing "Site Specific" Report List	
	Housing And Infrastructure Final Assets
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Last Updated: 12/07/2007

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Integrated Capital Management System (ICMS)



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ICMS
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Report Options Results

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DCI 460420.FNITP(2007-2008)
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Integrated Capital Management System
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Note: Shaded fields are pre-populated by ICMS

Tribal Council Name:		Tribal Council:	
Band Name:		Band:	
Site Name:		Site:	

Community Services

INAC Use Only:	Electricity	Solid Waste	Road Access	Fire Protection	Contract (Yes/No)	Contractor
Previous Year	1	1	1	1	N	
Current Year						
Comments						

Water Servicing

INAC Use Only:	Water Source	Water Pathway
Water Source		
Water Pathway		



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Annual Housing Reports

For more information about these reports, see *First Nation Alberta Region Reporting Guide* or contact the following INAC Capital Officers:

- Sharon Waughtal, Capital Officer – T6 at email: waughtals@inac.gc.ca or ph: 780-495-6686
- David Swindells, Capital Officer – T7 at email: swindellsd@inac.gc.ca or ph: 780-495-2878
- Michael Gobert, Capital Officer – T8 at email: gobertm@inac.gc.ca or ph: 780-495-4364

